



MAJULI UNIVERSITY OF CULTURE

A State University established under the Assam Act No. XXXVII of 2017

P.O. Garamur (785104), Majuli, Assam

EOI NOTICE

No.: MUC/RG/Convocation-118/2024/1567

Date: 27.09.2024

The Majuli University of Culture invites Expression of Interest (E.O.I.) from the reputed Tent Decor & House for Installation of Temporary Pandal for the 1st Convocation of Majuli University of Culture, Majuli, Assam. The details are given below:

Name of the work	Installation of Temporary Pandal for the 1 st Convocation of Majuli University of Culture. Specifications of the work at Annexure-1
Date of programme	05.11.2024
Cost of E.O.I. documents	Rs. 1,000/- (Rupees One Thousand)
Last date/time of receipt of EOI	Upto 2.00pm of 07.10.2024 at the Office of the Registrar, Majuli University of Culture, Chitadarchuk, Garamur, Majuli, Assam-785104
Date of opening of EOI	07.10.2024 at 3.00pm at the Office of the Registrar, Majuli University of Culture, Chitadarchuk, Garamur, Majuli, Assam-785104
For further details please contact:	Ph. No. 8486464505, Email: mucmajuli19@gmail.com, Website: www.muoc.ac.in

Registrar
Majuli University of Culture
Majuli, Assam
Registrar
Majuli University of Culture
Majuli, Assam

OFFICE OF THE REGISTRAR
MAJULI UNIVERSITY OF CULTURE
CHITADARCHUK, PO: GARAMUR, PIN 785104
DIST.-MAJULI, ASSAM, INDIA

WEBSITE: www.muoc.ac.in
E-MAIL: mucmajuli19@gmail.com

No.: MUC/RG/Convocation-118/2024/1567

Date: 27.09.2024

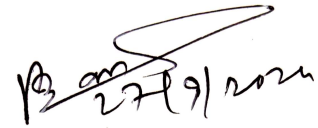
EXPRESSION OF INTEREST

Name of the Work: Installation of Temporary Pandal for the 1st Convocation of Majuli University of Culture, Majuli, Assam.

Issued To:

M/s.....
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.....
.....

Phone/Mobile No. :.....



Registrar
Majuli University of Culture
Majuli, Assam
Registrar
Majuli University of Culture
Majuli, Assam

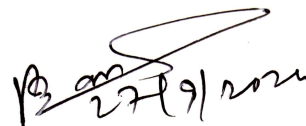
List of Contents (to be enclosed along with EOI):

1. Expression of Interest
2. Earnest money Deposition evidence
3. Declaration

Terms & Conditions

EOI are invited from reputed experience/ registered firm/ for Installation of Temporary Pandal for the 1st Convocation of Majuli University of Culture, Majuli, Assam. on following terms and conditions:

1. The tent work should be as per the specifications attached at Annexure-1.
2. The furniture and items of the tent should be clean and as per our requirements.
3. The authority may reject the furniture and items of the tent if the items are not upto the mark.
4. Payment of the work shall be made within 10 working days after completion of the programme.
5. The party shall have to submit the GST bills in triplicate for payment.
6. Schedule:
 - (a) Date of Issuing EOI : 27.09.2024
 - (b) Last date of submission of EOI : 07.10.2024
 - (c) Tentative Date & time of opening EOI : 07.10.2024
7. In the day of the event, the staff from the tent house are to be present throughout the day so that any malfunction (if arise) can be taken care immediately.
8. The tent alongwith the sound system is to be fully ready on or before 04.11.2024.
9. The University will not be responsible for any damage cause to the tent or to the items of the tent due to natural calamities.

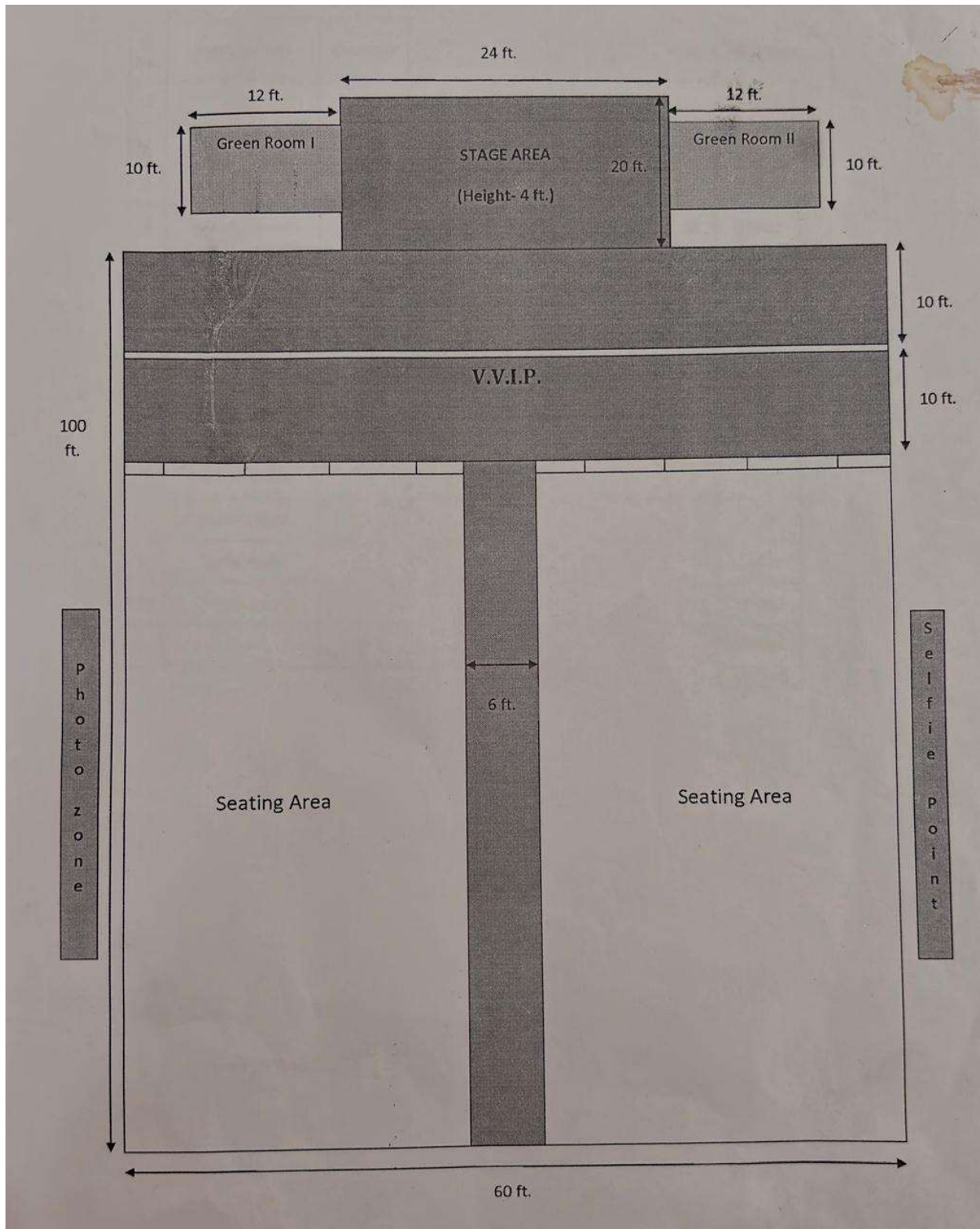


Registrar
Majuli University of Culture,
Majuli, Assam

Registrar
Majuli University of Culture
Majuli, Assam

DESIGN OF THE TENT WORK

(The following format may be used to provide requisite details)



EXPRESSION OF INTEREST DOCUMENTS

The following format may be used to provide requisite details

Name of Work: Installation of Temporary Pandal for the 1st Convocation of Majuli University of Culture, Majuli, Assam

No.: MUC/RG/Convocation-118/2024/1567

Date: 27.09.2024

Issued to:

M/S.....

.....

Phone/Mobile No.:

Signature of the issuing authority with seal

Brief description of the firm

1. Name of the Firm :
 2. Name of owner/Partner/Director :
 3. Full particulars of office :
 - (a) Address :
 - (b) Contact No. :
 - (c) E-mail ID :
 4. Full particulars of the banker of the firm :
 - (a) Name of the Bank and Branch :
 - (b) Account type :
 - (c) Account No. :
 - (d) IFSC No :
 5. Registration details : (Self attested copies of all Certificates/Licenses/Permits/Registrations etc. should be enclosed failing which the application is liable to be rejected outright)
 - a. GST Registration No. :
 - b. PAN/TAN No. :
 6. Details of EOI Money Deposited :
 - a. Amount :
 - b. DD No. and Date/Cash/Transaction ID:
 - c. Drawn on bank :
 - d. Valid up :
- Additional information, if any :

Date :

Place :

Signature of authorized person

Full Name :

(Proprietor's Seal)

DECLARATION

I.....
son/daughter of Proprietor/ Partner/ Director/
Authorized Signatory of..... I am competent to sign this
Declaration and execute this expression of interest.

I have carefully read and understood all the terms and conditions of the EOI and hereby convey my acceptance of the same.

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We/ am/are well aware of the fact that furnishing of any false information/fabricated documents would lead to rejection of my EOI at any stage besides liabilities towards prosecution under appropriate law.

Date:

Signature of authorized person

Place:

Full Name:

(Proprietor's Seal)

N.B. The above declaration duly signed and sealed by the authorized signatory of the company should be enclosed with EOI.

List of items

Sl No.	Name of item/Description	Qty	Area (length × width)	Total Area (sq. ft.)	Rate	Amount (Rs.)
1	Stage		20 ft. × 24 ft.	480 sq. ft.		
2	Seating Hall		100 ft. × 60 ft.	6000 sq. ft.		
3	Greean Room I		10 ft. × 12 ft.	120 sq. ft.		
4	Greean Room II		10 ft. × 12 ft.	120 sq. ft.		
5	Carpeting			3000 sq. ft.		
6	Chair	500				
7	VIP Chair	30				
8	Sofa Set	03				
9	Light, Fan, Cooler etc.					
10	Sound System with Lecturn Stand					
11	DG/Generator					
12	Flower Decor					
13	Selfie Point					
14	Photo Zone					
15	Gate	03				

Signature of the authorized signatory with seal of the tendering firm/company/agency

Date:

Signature

Place:

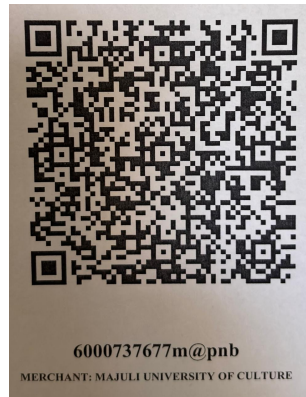
Full name

Designation & Seal

Address:

Bank details for deposit the E.O.I documents fee:

- a) Scan the QR Code given below and pay:



- b) Pay the fee through bank transfer to the following PNB Account:

Account Name : Majuli University of Culture, Majuli, Assam
Account No. : 2200010048301
IFSC : PUNB0220020
Bank Name & Branch : Punjab National Bank, Garamur Branch, Majuli.