



OFFICE OF THE REGISTRAR: MAJULI UNIVERSITY OF CULTURE: MAJULI

No. MUC/FAF-11/19-20/1066

Dated Majuli the 8th of March, 2023

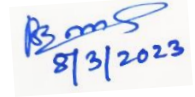
Notice Inviting Quotation

Sealed quotations are invited from manufacturers of nationally / internationally reputed brand or its authorized dealer / distributor **affixing Court fee stamp, amounting to Rs 8.25** for the supply, installation and commissioning of Furniture- Fixtures for Office use and Central Library at Majuli University of Culture as per specifications mentioned in Annexure - I. The quotations will be received by the undersigned on or before **23-03-2023** and will be opened by the Tender Committee at Office of the undersigned on the same date at 02:30 P.M. in the presence of the intending bidders or their authorized agents.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The quotation should be addressed to the "**Registrar, Majuli University of Culture, Garamur, Chitadarchuk Majuli-785104**" super scribing the Quotation Notice Number on the envelope.
3. In the event of any kind of holiday, the quotations shall be opened on the next working day.
4. **All rates must be inclusive of taxes and installation charges, if any.**
5. The items should be delivered at site, i.e., Majuli University of Culture.
6. Bidders should not be black-listed by the Govt. of Assam, Govt. of India or any other PSU/educational institutions/ Universities etc.
7. The bidder should be a manufacturer of nationally / internationally reputed brand or its authorized dealer / distributor. Either the bidder or the manufacturer shall have experience in dealing with the similar kind of supply and installation at central govt./ state govt. / institute of national importance / educational & research institutes for last three years. A copy should be enclosed of the purchase orders received from any of these institutes during the last three years.
8. Dealers or agents quoting on behalf of manufacturer must submit valid authorization certificate.
9. The Tender Committee will select a panel of three lowest-bidders. The University shall physically examine the quality of the items of L1 bidder to be supplied. Provided that, if the University is not satisfied with the quality of the items of L1, the offer may go to the next lower bidder(s).
10. No correspondence shall be entertained in respect of acceptance or rejection of bid.
11. The quotation should be accompanied by a Demand Draft of Rs. **1000/- (Rupees One Thousand) only** in favour of Registrar, Majuli University of Culture, payable at Majuli.
12. The last date and time for the submission of the bids is **23/03/2023 up-to 12:00 Noon.**
13. Bidder shall submit a) Pan Card, b) GST Registration Certificate, c) up to date Income Tax return Certificate, d) Up to date GST return Certificate, e) Trade License etc. along with the quotation.
14. Bidder shall submit technical literature regarding the offered products including diagrams.
15. The quantity of items may be increased or decreased by the University at the time of placing the final Purchase Order, based on the actual requirements.
16. Each page of the tender shall be signed in full and stamped with the seal by the bidder. The bidder must clearly state in what capacity he or she is signing the Tender.
17. The delivery and installation should be completed within 1 month or as specified from placing of the order. No extension shall be granted to the contractors/suppliers for the period of delivery, under any circumstances.
18. If the bidder fails to deliver the article as per the delivery schedule, the University shall be free to procure the balance/undelivered supply, at the risk and cost of the supplier, from other such suppliers.
19. The goods, articles, materials supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. No articles/materials which do not conform to the specifications laid down in the terms and conditions or damaged in transit shall be accepted.
20. The bills of the suppliers shall be paid by the University after all the materials/articles/equipment have been received, installed and inspected as above.
21. The warranty period shall be for minimum one year.
22. This tender document is not transferable.
23. Bidders are advised to study all technical and commercial aspects, instructions, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
24. Bidder(s) shall have to quote for all the items as provided in the requirement list i.e. Annexure-I. Exclusion of any item submitted by a bidder will not be accepted.
25. The University reserves the right to:

- (i) Accept/reject any/all tenders without assigning any reason thereof.
- (ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
- (iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary
- (iv) Award the contract to one or more tenderers for the items covered by the tender.



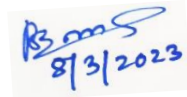
Registrar
Majuli University of Culture
Majuli, Assam

No. MUC/FAF-11/19-20/1066

Dated Majuli the 8th of March, 2023





Copy to:




1. The Hon'ble Vice-Chancellor, Majuli University of Culture for favour of kind information.
2. The F&AO, Majuli University of Culture for favour of kind information.
3. The Advertisement Manager, The Assam Tribune, with a request to publish the NIQ for wide publicity of the same.
4. Mr. D.J Borah, Sr. Asst. MUC with a request to upload the NIQ in the University website for information of all concerned.
5. Notice board
6. Office File for record.






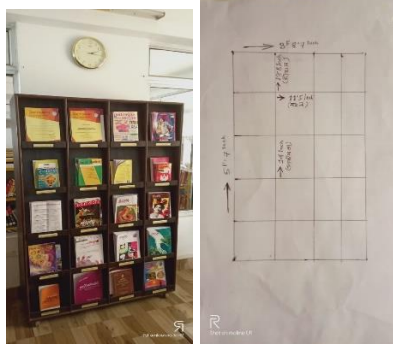




Registrar
Majuli University of Culture
Majuli, Assam

Annexure I:

Sl. No.	Items	Specifications	Preferred Brand	Qty.	Referenced Image
01	Executive Table(L)	The material of the product should be MDF particle Board. The configuration of the table should be L-shaped with storage included. The table should be preferably Wenge coloured. Size H 2.5F X 6F L X B 3F	Wood Fealder, Godrej	01	
02	Armed Chair	The frame material of the chair should be Stainless Steel. The chair should be Fixed Arms, black coloured and with no wheel.	Decowell, Nilkamal	25	
03	Table for Tabulation	The consultation table should be wooden and should be capable of 6 seating capacity. Size: 5F L X 2.5 F B X 2.5 F H	Sprint, Wood Fealder	01	
04	Book Self	Should contain minimum 4 chambers. Swing Door, size 198cm H X 90 cm W, 44 cm D	Onoma Glass Swing Door, godrej	23	
05	Table Size Showcase	Height should be approx.. 45.7 cm, width should be 139.7 cm.	Sprint, Aelder	01	
06	Almirah	The product should be pre-assembled, good quality Mild Steel Office Almirah. It should have 2 Door with lock facility. size 198cm H X 90 cm W, 44 cm D	Onoma, Godrej	10	

07	Wall Mounted Shelf	The product should be a good quality wooden wall mounted shelf, suitable for storing officials. It should contain 3 shelves. W x H x D: 5F x 3F x 0.667F	Sprint, Nilkamal	01	
08	Rack	The material of the product should be Mild Steel. The surface should be paint coated and finished with powder coated. The product should contain 5 numbers of shelves. 78 inch (H) X 36 inch (W) X 15 inch (D). the thickness of each shelf should be .7 mm.	Rhino, Nilkamal	03	
09	Foot Rest	Should be made from Hard Wood, under desk. Foot rest should be built to last longer and for daily rough and tough use. Size: 2F L X 1.3 F B, .5 F H	Sprint, METRON	02	
10	Table Top	The shape of the item should be rectangular. It should be adjustable, durable, foldable and should be built for regular office use. The top material should be plastic.	Sprint, GoodWill	01	
11	Alna (Cloth Dryer Stand)	Should be powder coated paint.	Steel and Style, Sprint	01	
12	Show Case	The showcase should contain 5 drawers, 3 open shelves, 6 closed shelves. The base material should be Engineered Wood. The closed	Wood Fealder, Aelder	01	

		shelves should be glass cover. W x H x D: 135.0 cm x 180.0 cm x 45.0 cm			
13	Show Case for Dining Room	The wooden self should have 10 shelves. It should have 2 doors with locking facility. The product should be combination of a glass shutter on top and an opaque shutter below. 198.0 cm H x 103.0 cm W x 44.0 cm D	Sprint, Wood Fealder	01	
14	Property Counter (With 20 Chambers)	The property counter should contain 20 chambers. Size: 5F W X 4F H X 1F D	Sprint, Wood Fealder	01	
15	Reading Table (With Seating Capacity of 10 Persons)	The wooden reading table should have the seating capacity of 10 persons. Size 8F L X 4F W X 2.5F H	Sprint, Onoma	01	
16	Circulation Counter	The circulation counter should be of particle board. It should contain 2 shelves and whole for cables. Size: 6F length, 2F Width of the top, 2.5F height	Sprint, Wood Fealder	01	
17	News Paper Reading Stand with Storage	Height 3 foot and should have storage capacity.	Wood Fealder, NilKamal	03	
18	Periodical Display Rack (With 20 Chambers)	Should contains 20 chambers. Whole body of the periodical display rack: Width: 3F8.7-inch, height: 5F.7 inch. Each chamber of the rack: 13.8-inch height, 11.5-inch width and 14-inch depth.	Sprint, Nilkamal	01	

19	Wooden Decorated Partition (2-panel)	2 panel, each panel approx. 18 inch wide and 72 inch high		01	
20	Plastic Chair	Armless Plastic Chair	Nilkamal, Supreme	60	

RS. mms
8/3/2023

Registrar
Majuli University of Culture
Majuli