



**OFFICE OF THE REGISTRAR: MAJULI UNIVERSITY OF CULTURE: Majuli**

No. MUC/FAC-12/19-20/ 381

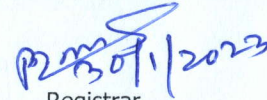
Dated Majuli the 30<sup>th</sup> of January 2023

**Notice Inviting Quotation**

Sealed quotations are invited from authorised firms/ suppliers/ vendors for the supply, installation and commissioning of Desktop Computer Sets, UPS, Laptop Computer, Laser Printer, Computer Table, Antivirus Software, Tally Software at Majuli University of Culture as per specifications mentioned in **Annexure - I**. The quotations will be received by the undersigned on or **before 21/02/2023 up to 11:00 A.M.** and will be opened by the Finance Committee at Office of the undersigned on the same date at **02:30 P.M.** in the presence of the intending bidder or their authorized agents.

**Terms and Conditions:**

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason thereof.
3. The quotation should be addressed to the "**Registrar, Majuli University of Culture, Majuli-785106**" super scribing the Quotation Notice Number on the envelope in red ink.
4. In the event of any kind of holiday, the quotations shall be opened on the next working day.
5. **Any kind of Taxes / GST (if any) or any kind of installation or other charges must be clearly indicated in the quotation.**
6. The supplier must submit valid **Certificate of Authorization or Manufacturer Authorization Form (MAF)** issued by **Original Equipment Manufacturer (OEM)**.
7. The tendering firm will have to furnish their PAN & GST No. with Tax Clearance Certificate along with their quotations.
8. The quantity mentioned above may be increased or decreased at the time of placing the order as per requirement.
9. The items should be delivered at site, i.e., Majuli University of Culture.
10. Payment shall be made only after receipt of materials in good condition.
11. Quoted rate should be valid at least for 120 (one hundred twenty) days.
12. Bidders should not be black-listed by the Govt. of Assam, Govt. of India or any other PSU/educational institutions/ Universities etc.
13. No correspondence shall be entertained in respect of acceptance or rejection of bid.
14. The tendering firm should have service center/agency at Majuli or its neighbouring district.
15. The quotation should be accompanied by a non-refundable fee in the shape of Demand Draft of Rs. **1000/- (Rupees One Thousand) only** in favour of Registrar, Majuli University of Culture, payable at Majuli.



Registrar  
Majuli University of Culture  
Majuli, Assam

No. MUC/FAC-12/19-20/ 381

Dated Majuli the 25<sup>th</sup> of January 2023

**Copy to:**

1. The Hon'ble Vice-Chancellor, Majuli University of Culture for favour of kind information.
2. The F&AO, Majuli University of Culture for favour of kind information.
3. The Advertisement Manager, The Assam Tribune, with a request to publish the NIQ for wide publicity of the same.
4. N.E. Tech. Solutions with a request to upload the NIQ in the University Website.
5. Notice board.
6. Office File for record.



Registrar  
Majuli University of Culture  
Majuli, Assam

**Annexure I:**

Sl. No.	Specifications	Preferred Brand	Qty.
01	<b>Desktop Computer:</b> Tower Desktop Computer with Intel Core i3-12 Gen. (4 Core, 12M Cache, 3.3Ghz) or better, OEM Motherboard with OEM logo, 8GB DDR4 (3200MHz) RAM, 1TB HDD (7200 rpm), Pre-Loaded Windows 11 64-bit Professional OS, MS Office 2021, Intel UHD Graphics 730 with shared graphics memory, Wi-Fi, Bluetooth and 10/100/1000 Gigabit Ethernet connectivity, Wired USB & Keyboard & Mouse, 19.5" HD LED Monitor, Ports & Slots: Front: 2 x USB 3.2 Gen 1 Type-A, 2 USB 2.0, Combo Jack Rear: 2 x USB 3.2 Gen 1 Type-A, 2 USB 2.0, RJ-45, Line Out, HDMI 1.4b*, Display Port. (3 years Onsite warranty)	HP / DELL / Lenovo	03
02	<b>Desktop Computer:</b> Tower Desktop with Intel Core i5-12 <sup>th</sup> Gen. (4 Core, 12M Cache, 3.3Ghz) or better, OEM Motherboard with OEM logo, 8GB DDR4 (3200MHz) RAM, 1TB HDD (7200rpm), Pre-Loaded Windows 11 64-bit Professional OS, MSO 2021, Intel UHD Graphics 730 with shared graphics memory, Wi-Fi, Bluetooth and 10/100/1000 Gigabit Ethernet connectivity, Wired USB OEM Keyboard, Wired Optical OEM Mouse, 19.5" HD LED Monitor, Ports & Slots: Front: 2 x USB 3.2 Gen 1 Type-A, 2 USB 2.0, Combo Jack Rear: 2 x USB 3.2 Gen 1 Type-A, 2 USB 2.0, RJ-45, Line Out, HDMI 1.4b*, Display Port. (3 years Onsite warranty)	HP / DELL / Lenovo	04
03	<b>1000VA LI UPS:</b> 12V-7AHx2 nos inbuilt battery (2 years Onsite Warranty)	APC/Numeric/Vertiv	07
04	<b>Laptop Computer:</b> Intel Core i5-12 <sup>th</sup> Gen 16GB DDR4 RAM, 512GB SSD 14-inch (35.6cm) IPS Micro-Edge FHD Laptop, Intel Iris Xe Graphics, B&O, Windows 11 Home, Alexa Built-in, Backlit Keyboard, Fingerprint Reader, MSO 2021, with backpack. (One Year Warranty)	HP/Dell/Apple	01
05	<b>Multifunction Laser Printer:</b> Functions: Print, Scan, Copy Printer Type: Laser Print Speed: up to 30 pages(A4)/minute Connectivity: USB Print Size: A4, Legal, Letter, A6, Executive (1-year Onsite Warranty)	Brother DCP-L2520D	01*
	<b>Multifunction Laser Printer:</b> Functions: Print, Scan, Copy Printer Type: Laser Print Speed: up to 21 pages/minute Connectivity: USB, Ethernet, WiFi Print Size: A4, Legal, Letter, A6, Executive (1-year Onsite Warranty)	HP Laserjet 136nw	01*
	<b>Single Function Laser Printer:</b> Functions: Print only Printer Type: Laser Print Speed: up to 12 pages/minute Connectivity: USB Print Size: A4, Legal, Letter, A6, Executive (1-year Onsite Warranty)	Canon imageCLASS LBP2900B	01*
06	<b>Computer Desk:</b> Computer Desk with CPU Compartment, Built-in Keyboard Tray. Size of the table should be W x H x D: 64 cm x 76 cm x 40 cm (2 ft 1 in x 2 ft 5 in x 1 ft 3 in).	Godrej/ Zuari/ Neelkamal	07
07	<b>Antivirus software:</b> Quick Heal Total Shield Anti-Virus (5 users, 1 year)	Quick Heal	01
08	<b>Tally Software:</b> TallyPrime Silver (Perpetual) Single user edition For Standalone PC	Tally	01

\* Will be purchased any one of the above.

*P. an*  
30/1/2023

Registrar  
Majuli University of Culture  
Majuli