



**OFFICE OF THE REGISTRAR  
MAJULI UNIVERSITY OF CULTURE  
MAJULI:: ASSAM.**

**Email: [mucmajuli19@gmail.com](mailto:mucmajuli19@gmail.com)**

No. MUC/OF-07/19-20/

Dated 31<sup>st</sup> day of October, 2022

**ADVERTISEMENT**

Application (8 copies) in the prescribed form of the University are invited from the eligible candidates for the post of Registrar, Majuli University of Culture so as to reach the **Registrar, Majuli University of Culture, Kamalabari, Majuli-785001** latest by **21/11/ 2022** along with a Bank Draft of Rs.1000/- (one thousand only) in favour of the Registrar, Majuli University of Culture, Majuli payable at Punjab National Bank, Garamur Branch (IFSC Code PUNB0220020). The appointment will be for a period of 5 (five) years or up to the age of sixty two years, whichever is earlier. For detailed information, other terms and conditions and application form, interested candidates may visit the University website: [www.muoc.ac.in](http://www.muoc.ac.in)

Registrar

Majuli University of Culture

Dated 31<sup>st</sup> day of October, 2022

No. MUC/OF-07/19-20/

Copy to:

1. The Hon'ble Vice-Chancellor, Majuli University of Culture, Majuli, for favour of kind information
2. The Director of Higher Education, Govt. of Assam, for favour of kind information.
3. Director, Information and Public Relations, Assam with a request to publish this advertisement notice in *The Assam Tribune*, *Dainik Janambhumi* and *Times of India* immediately.
4. Finance & Accounts Officer, MUC, for information.
5. NE Tech Solutions, Guwahati. They will upload this advertisement notice in the website of the University.
6. Office file for record.

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**1. Name of the Post: Registrar: No. of Post: 1(UR)**

**Pay Band-** Rs. 1, 44, 200/- - Rs. 2,18,200/- and all other admissible allowances.

**Minimum qualification:**

- (i) A Master's Degree with at least 55% of marks or its equivalent grade of (B) in the UGC seven points scale
- (ii) At least 15(fifteen) years of experience as Assistant professor (Senior Scale)/ 8 (eight) years of experience as Assistant Professor (Selection Grade)/ Associate professor along with experience in educational administration OR, comparable experience in research establishment and /or other institutions of Higher Education, OR, 15 (fifteen) years of administrative experience of which 8 (eight) years as Deputy Registrar or in an equivalent Post.

**Desirable:** Knowledge of financial/human resource management and other related matters connected with Higher Educational Institution.

  
Registrar

Majuli University of Culture  
Dated 31<sup>st</sup> day of October, 2022

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**INSTRUCTION & INFORMATION:**

- i) **Application form:** Prescribed application form is available in the website [www.muoc.ac.in](http://www.muoc.ac.in). The candidates may download the application form from the above website. Applications in any other form will not be accepted.
- ii) **Application Fees & Last date:** Candidates will be required to pay an amount of Rs. 1000/- (Rupees One thousand) only by Demand Draft in favour of the Registrar, Majuli University of Culture, Majuli payable at Punjab National Bank, Garamur Branch (IFSC Code PUNB0220020) as application fees for the post. Completed applications in the prescribed form along with necessary enclosures must reach **“The Registrar, Majuli University of Culture, Block Development Office Campus, Kamalabri, Majuli -785001”** on or before **21/11/ 2022**. The envelope containing the application form must indicate the name of the Post and Advertisement No.
- iii) Those who are in service should submit their applications through proper channel or may submit a **NO OBJECTION CERTIFICATE** from the employer. However the NOC may also be produce at the time of Interview.
- iv) Self-Attested copies of Mark sheets, Birth Certificate, Educational Certificates and Experience Certificates etc. must be attached to the application. Incomplete application or application without relevant enclosures will be rejected.
- v) Stringent criteria may be applied while short listing the applications. Only short listed candidates will be called for interview. The University reserves its right to limit the total number of candidates to be called for interview.
- vi) The University reserves the right to withdraw any advertised post at any time without assigning any reason thereof. The right is also reserved with the University either to fill or not to fill the post and its decision in this regard shall be final.
- vii) University will not be responsible for late/non-receipt of call letters for test/interview due to postal delay.
- viii) Candidates if found indulging in canvassing in any form will be disqualified.
- ix) Candidates will have to appear before the Selection Committee for an interview at their own cost when called for.

  
Registrar  
Majuli University of Culture